

**SPECIAL MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

January 16, 2014

Minutes

The Board of Trustees of Houston Community College held a Special Meeting on Thursday, January 16, 2014, at the HCC Administration Building, 2nd Floor, 3100 Main in Seminar Room B, Houston, Texas.

MEMBERS PRESENT

Neeta Sane, *Chair*
Christopher W. Oliver, *Vice Chair*
Robert Glaser, *Secretary*
Zeph Capo
Eva Loreda
Sandie Mullins
Carroll G. Robinson
Adriana Tamez
David Wilson

ADMINISTRATION

Renee Byas, Acting Chancellor
Destinee Waiters, Acting General Counsel
Shantay Grays, Chief of Staff
William Carter, Vice Chancellor, Information Technology
Charles Cook, Vice Chancellor, Academic Affairs
Thomas Estes, Vice Chancellor, Finance and Planning
Diana Pino, Vice Chancellor, Student Success
Margaret Ford Fisher, President, Northeast College
Fena Garza, President, Southwest College
Zachary Hodges, President, Northwest College
Irene Porcarello, President, Southeast College
Betty Young, President, Coleman College
Janet May, Chief Human Resources Officer
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

OTHERS PRESENT

Jarvis Hollingsworth, System Counsel, Bracewell & Giuliani
Michelle Novak, President, Faculty Senate
Ava Cosey, President, COPA
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Ms. Sandie Mullins, Vice Chair, called the meeting to order at 12:03 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

ADJOURNED TO CLOSED SESSION

Ms. Mullins adjourned the meeting to Executive Session at 12:04 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Ms. Mullins stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Ms. Mullins reconvened the meeting in Open Session at 12:34 p.m. and entertained any motions on pending matters.

(The following Trustees were present: Capo, Glaser, Loreda, Mullins, Oliver, Robinson Sane, Tamez, and Wilson)

ELECTION OF OFFICERS FOR 2014

CHAIR

Mr. Robinson nominated Trustees Sane, Mullins, and Oliver for consideration as Chair.

Mr. Oliver expressed appreciation for the nomination; however, he requested that his name be withdrawn from consideration as the Chair.

Mr. Wilson nominated Mr. Glaser for Chair.

The Board considered the following nominations for Chair:

- Mrs. Sane
- Ms. Mullins
- Mr. Glaser

Mr. Hollingsworth noted that once a nomination receives five votes then the election is final.

Vote on Mrs. Sane for Chair – Trustees Capo, Glaser, Oliver, Sane and Tamez voted to elect Trustee Sane for Chair.

Mr. Hollingsworth announced that five votes have been received and Mrs. Sane has been elected as Chair.

VICE CHAIR

Mr. Capo nominated Mr. Oliver for Vice Chair. Ms. Loreda nominated Mr. Capo for Vice Chair. Mr. Capo requested that his name be withdrawn from consideration as Vice Chair.

Mr. Oliver was elected as Vice Chair by acclamation.

SECRETARY

Mr. Oliver nominated Robert Glaser as Secretary. Mr. Glaser was elected Secretary by acclamation.

TOPICS FOR DISCUSSION AND/OR ACTION

TRAVEL AUTHORIZATION FOR TRUSTEE CARROLL ROBINSON TO ATTEND THE BOND BUYER'S TEXAS PUBLIC FINANCE CONFERENCE

Motion – Mr. Oliver moved and Ms. Mullins seconded.

Mr. Oliver inquired if Board approval is needed because it is not on the approved conference list. Mr. Robinson apprised that the conference is not one of the approved conferences.

Vote – The motion passed with a vote of 9-0.

RESOLUTION AUTHORIZING CONDEMNATION PROCEEDINGS (HCCS SOUTHEAST-EASTSIDE)

Motion – Mr. Glaser moved and Mr. Oliver seconded. The motion passed with a vote of 9-0.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 3:49 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: February 27, 2014