



AGENDA

SPECIAL MEETING OF THE BOARD OF TRUSTEES

**February 5, 2015
8:30 a.m.**

**HCC Administration Building
3100 Main, 2nd Floor Auditorium
Houston, Texas 77002**



Strategic Plan 2012-2015

Creating Opportunities for Our Shared Future
(Approved by the HCC Board of Trustees, June 22, 2012)

Mission

Houston Community College is an open-admission, public institution of higher education offering a high-quality, affordable education for academic advancement, workforce training, career and economic development, and lifelong learning to prepare individuals in our diverse communities for life and work in a global and technological society.

Vision

HCC will be a leader in providing high quality, innovative education leading to student success and completion of workforce and academic programs. We will be responsive to community needs and drive economic development in the communities we serve.

Strategic Initiatives

- Initiative #1: Increase Student Completion
- Initiative #2: Respond to Business and Industry
- Initiative #3: Develop 21st Century Learners
- Initiative #4: Support Faculty/Staff Professional Development and Student Leadership
- Initiative #5: Support Innovation
- Initiative #6: Support Entrepreneurialism
- Initiative #7: Leverage Partnerships

NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES HOUSTON COMMUNITY COLLEGE

February 5, 2015

Notice is hereby given that the Board of Trustees of Houston Community College will hold a Special Meeting (Board Annual Training) on the Thursday, fifth (5th) day of February 2015, at 8:30 a.m., or after, and from day to day as required, at HCC Administration Building, 3100 Main, 2nd Floor Auditorium, Houston, Texas, 77002. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed in open session and vice versa as permitted by law. The Board may take final action with regard to items listed in this Notice without further action at a Regular Board Meeting.

I. Call to Order

II. Topics for Discussion and/or Action

- A. Approval of Amendment to Chancellor's Contract.
- B. Trustees Annual Ethics and Governance Training.

III. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

- 1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws

B. Personnel Matters

- 1. Deliberate the appointment, employment, evaluation, duties, leave, or to hear complaints or charges against employees or board members

C. Real Estate Matters

- 1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations

IV. Reconvene in Open Meeting

V. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VI. Adjournment

Houston Community College
Special Meeting – February 5, 2015

Certificate of Posting or Giving of Notice

On this the 30th day of January 2015, at or before 4:30 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County's Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College System's website, www.hccs.edu. The Houston Community College's Fort Bend County public meeting notices may be viewed after hours (i.e. between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.

Sharon R. Wright, Manager
Board Services

ACTION ITEM

Meeting Date: February 5, 2015

<u>ITEM NO.</u>	<u>ITEM TITLE</u>	<u>PRESENTER</u>
A	Approval of Amendment to Chancellor's Contract	Derrick Mitchell

RECOMMENDATION

Approval of Amendment to Chancellor's Contract

COMPELLING REASON/RATIONALE

The amendment would extend the deadline of December 31, 2014 to December 31, 2015 for which HCC will reimburse the Chancellor for relocation expenses and allow up to five days for time spent relocating. The maximum reimbursement amount will not change.

DESCRIPTION OR BACKGROUND

Same as above

FISCAL IMPACT

N/A

LEGAL REQUIREMENT

N/A

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: Support Innovation

Attachment Title(s): **Amendment**

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

3.3.1 The System shall pay the middle of three bids obtained by Dr. Maldonado by reputable national moving companies for the relocation of household and personal property from Harlingen, Texas to Houston, Texas, excluding the relocation of boats, trailers and other recreational vehicles. Such relocation expenses expressly do not include closing costs, points or mortgages. In addition, the system shall pay up to Four Thousand Dollars (\$4,000.00) for personal travel costs related to relocation of the Maldonado family from Harlingen, Texas; to Houston, Texas. Verification of the cost of these personal relocation costs of the Maldonado family shall be submitted by Dr. Maldonado to HCCS for reimbursement on or after May 13, 2014 or as soon as practical before or after each trip but in no event later than December 31, ~~2014~~2015. Dr. Maldonado, ~~within the first ninety (90) days of the Contract,~~ shall be entitled until December 31, 2015 to have up to five (5) days to relocate his personal effects, furniture and family from Harlingen, Texas; to Houston, Texas, without those days counting against personal leave days or vacation days.

REPORT ITEM

Meeting Date: February 5, 2015

ITEM NO.	ITEM TITLE	PRESENTER
B	Trustees Annual Ethics, Governance and Finance Training	Gene Locke Derrick Mitchell Teri Zamora

DISCUSSION

Trustees annual ethics, governance, and financial training.

DESCRIPTION OR BACKGROUND

The Board recognizes its responsibility to be actively and continuously engaged in developing individual board member's skills and knowledge by keeping abreast of new developments in fiduciary, governance, and ethics laws, norms, and best practices and shall, therefore, have an orientation and development process in place.

The Board bylaws requires that each Trustee participate in the HCC Annual Trustee Orientation program, a four-hour training session conducted by Board counsel and other independent professionals, as needed. The training program should consist of at least one hour of ethics/legal training and one hour of finance training. Board members who do not complete the annual training shall be ineligible to serve as a Board officer or as Chair of a committee.

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: Support Innovation

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100