ATTACHMENT 8
FEATURES AND FUNCTIONALITY QUESTIONNAIRE
LIBRARY DISCOVERY LAYER, RFP 18-34

Instructions

Vendor must complete this entire Questionnaire and include it in their Technical Proposal pursuant to Attachment 8 of the RFP.

Importance

Features and Functionality are categorized by Importance and include **Mandatory**, **Highly Preferred**, and **Preferred** and will be weighted accordingly.

Capability

Proposers should mark the appropriate Capability category (Off the Shelf, Configurable by Library, Configurable by Vendor, Not Provided) with an "X" for each Feature and Functionality. **Any Mandatory line items indicated as "Not Provided" will result in disqualification.** Questionnaires that fail to include a response for a line item will be assumed as "Not Provided."

Capability	
Off the Shelf/Configurable by College	The feature or functionality is provided "off the shelf" or "out-of-the box" or is fully configurable by the College with no modification to the source code or Vendor involvement required.
Configurable by Vendor	The feature or functionality requires no modification to the source code, but must be configured by the Vendor.
Available with Customization	A modification to the software or additonal programming is required to provide this feature or functionality. In the comments section, provide a description of how much work the modification(s) will entail and if it will require additonal cost.
Not Provided	The Proposed Solution will not provide this feature/functionality.

#	Importance	Feature / Functionality	Off the Shelf/ Configurable by College	Configurable by Vendor	Available with Customization	Not Available	Comments/Clarifications
Interoperability							
1	Mandatory	Seamless integration with Innovative Interfaces Sierra (library's current ILS) to access real time bibliographic records, item records, patron information, fines payment, etc.					Provide comments/clarification here if required.
Privacy, Security, & User Data							
5	Mandatory	Detailed and transparent privacy policy published on Vendor website.					Provide comments/clarification here if required.
6	Mandatory	Ability to designate mandatory and non-mandatory fields to restrict collection of patron data to clearly stated operational purposes.					Provide comments/clarification here if required.
7	Mandatory	Ability for users to opt into providing personal information (versus opting out) and make customers aware of privacy implications when choosing to do so.					Provide comments/clarification here if required.
8	Mandatory	Provides a method for users to access, review, correct and delete their personal data.					Provide comments/clarification here if required.
Usability & Reporting							
10	Mandatory	Ability to create customized usage reports with aggregated or anonomized data.					Provide comments/clarification here if required.
11	Mandatory	Ability to periodically modify/update the discovery layer, including interface and navigation structure, to adapt to changing needs.					Provide comments/clarification here if required.
24	Mandatory	Facets and filters allow the ability to limit searches based on availability, format, branch/location, language, age group, date added to collection, genre, collection, lexile, and AR code.					Provide comments/clarification here if required.
25	Mandatory	Ability to search specific fields (author, title, call number, etc.) with Boolean capabilities.					Provide comments/clarification here if required.
12	Highly Preferred	Allows users to save search strategies.					Provide comments/clarification here if required.
13	Highly Preferred	Allows users to set up customized new title alerts.					Provide comments/clarification here if required.
14	Highly Preferred	Provides a customizable timeout setting that can vary for in-library versus home users, based on Library IPs.					Provide comments/clarification here if required.
15	Highly Preferred	Includes "forgot my PIN" and "forgot my username" recovery features for users.					Provide comments/clarification here if required.
16	Highly Preferred	User interface available in languages other than English, including but not limited to Spanish, Vietnamese, Chinese.					Provide comments/clarification here if required.
20	Highly Preferred	Ability to assign Library Congress call numbers to events and blog posts so that patrons are alerted to them based upon their search criteria. (e.g., if a patron searches on the term cooking, an upcoming cooking class might be shown in addition to Library materials available on cooking).					Provide comments/clarification here if required.
21	Highly Preferred	Natural language searching (e.g. "history channel movies" retrieves movies from the History Channel, not books about movies for history).					Provide comments/clarification here if required.
22	Highly Preferred	Provides "Did you mean?" feature to mitigate spelling errors.					Provide comments/clarification here if required.
23	Highly Preferred	Offers auto-suggest when search terms are entered.					Provide comments/clarification here if required.
26	Highly Preferred	Search results sorted by relevancy ranking.					Provide comments/clarification here if required.
27	Highly Preferred	Provides option to sort by publishing date, date acquired by library, author, title, and patron rating.					Provide comments/clarification here if required.
17	Preferred	Allows both the College and customers to create and share public and private booklists, reviews, ratings, and tags.					Provide comments/clarification here if required.
18	Preferred						Provide comments/clarification here if required.
19	Preferred	Ability to highlight contributions by individual College staff members, giving customers the ability to maintain online relationships with specific staff members by "following," messaging, etc.					Provide comments/clarification here if required.
28	Preferred	Includes reading recommendations for similar titles.					Provide comments/clarification here if required.
29	Preferred	Tracks purchase suggestions submitted by users.					Provide comments/clarification here if required.
30	Preferred	Ability to manage library events from within the software.					Provide comments/clarification here if required.
31	Preferred	Uses international standard of FRBR (Functional Requirements of Bibliographic Records) to consolidate related items, regardless of format, when they are presented to the customer.					Provide comments/clarification here if required.